

Approved: by the Faculty Senate
May 25, 2023

Academic Standards Committee Charge

Membership

Administrator: Provost or designee (non-voting)

Faculty: one appointed from each: CBE, CHSS, CHS, CSE, GenEd, plus one additional elected/appointed by Faculty Senate

Student: one student to be selected by procedures established by student government*

Staff: Director of the Office of the Registrar and one non-voting staff form the Office of the Registrar.

Appointed in August for two academic years.

Purpose

The Academic Standards Committee's responsibilities include:

- Reviewing and recommending policies on academic honors, awards, grading, and standards in line with AUA's Policy on Policies.
- Implementing regulations involving academic probation and dismissal.
- Establishing procedures for the reinstatement of former students.
- Considering all student requests for exceptions to the established academic standards, such as and not limited to requests related to extending contracts when the time to degree is over, course overloads beyond 21 credits for undergraduate students.

The Academic Standards Committee will also carry out such other duties as may be assigned to it by the Faculty Senate and by the Provost.

Procedures

- The Provost or designee will serve as Chair of this committee. The Chair will not vote except to break a tie vote among other members.
- The student member will participate fully in all meetings other than those, which pertain to the review and evaluation of individual student records.
- The Academic Standards Committee may, at its discretion, invite other administrators or staff members to participate as nonvoting members for informational purposes.
- The Academic Standards Committee may request information from the Student Affairs director and counselor(s) regarding a student's statement in his/her appeal letter that he/she attended counseling, tutoring or other such support services.
- All decisions are made by majority vote of the committee.
- Summary minutes are archived in the OIRA.

Items requiring a vote prior to Senate review and vote:

- Proposed changes in policies related to Academic Standards (e.g. grading system, calculation of GPA, pass/fail, course audit, course repeat and grade replacement, grounds for probation/dismissal, course transfer, course waiver, etc.)
- Proposed changes in policies related to graduation (e.g. changes in the requirements for the granting of degrees, etc.)
- Proposed changes in policies related to courses (e.g. drop/add, course substitutions, etc.)

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Items reported to Senate:

- Minor changes in policies related to academic standards (e.g. changes in catalog wording) to clarify meaning.
- Student petitions/appeals regarding change of major and graduation requirements. The report will include a brief description and rationale for any waiver or substitution that is granted.
- List of students dismissed as well as statistics on the number of student appeals for reinstatement that are granted and that are denied.

Related Policies:

- Probation and Dismissal
- Grade Policies
- Graduation Policy and Procedures
- Time Status Policy
- Residency and Graduate Continues Enrollment

* The student will participate in discussions of AUA policies and procedures, but the student will not have access to any student records and be recused from any/all discussions of appeals submitted by individual students.