

Budget and Planning Committee of the AUA Faculty Senate

Date Last Modified: November 14, 2018

Committee Charge:

The Faculty Budget and Planning Committee serves an advisory role to the Faculty Senate and through the Senate to the administration in matters pertaining to the university-wide budgeting processes.

More specific tasks of the Committee are to:

1. Review and make recommendations on policies and processes for the development of budgets.;
2. Review and make recommendations on major capital project proposals that would influence academic programs and financial decisions that bridge more than one school or that have University-wide implications;
3. Review and make recommendations on budgetary matters of interest to faculty across the university as delegated by the Faculty Senate.
4. Collaborate with the VP of Finance with the purpose of ensuring transparency and availability of information with respect to revenue and expenditure structures, as well as budgeting processes in AUA.
5. Keep and archive minutes of meetings and decisions made.

Term:

As a Standing Committee, the Committee will be perpetual; Committee Members will serve for 1 year coinciding with the term of the Faculty Senate, but are encouraged to serve multiple terms to ensure continuity.

Composition:

The Committee consists of 5-7 members including the Chair of the Committee. More specifically:

- At least one member has to be a Faculty Senator;
- A minimum of three of the following units should be represented: CBE, CSE, CHSS, SPH, ACE;
- Both graduate and undergraduate programs have to be represented.

Chair

The Chair of the Committee will be elected during the first meeting of the Committee, through secret voting.

Voting

Each member, including the Chair, will have 1 vote with regard to any matter pending before the Committee. In a case of a tie, the Chair's vote is a tie-breaker.

Cooperation with other university units

The Committee will work with the Finance department in gathering information and arranging meetings.