

Approved: by the Faculty Senate  
May 18, 2016

## **Academic Standards Committee**

### **Charge**

#### Membership

Administrator: Provost or designee (non-voting)

Faculty: one appointed from each: CBE, CSE, CHSS, SPH, plus two additional elected/appointed by Faculty Senate

Student: one student to be selected by procedures established by student government\*

Staff: one representative of the Office of the Registrar

#### Purpose

The Academic Standards Committee's responsibilities include:

- Reviewing and recommending policies on academic honors, awards, grading, and standards in line with AUA's Policy on Policies.
- Implementing regulations involving academic probation and dismissal.
- Establishing procedures for the reinstatement of former students.
- Considering all requests for exceptions to the established academic standards.

The Academic Standards Committee will also carry out such other duties as may be assigned to it by the Faculty Senate and University Administration.

#### Procedures

- The Provost or designee will serve as Chair of this committee. The Chair will not vote except to break a tie vote among other members.
- The student member will participate fully in all meetings other than those, which pertain to the review and evaluation of individual student records.
- The Academic Standards Committee may, at its discretion, invite other administrators or staff members to participate as nonvoting members for informational purposes.
- All decisions are made by majority vote of the committee.
- Summary minutes are archived in the IRO.

#### Items requiring a vote prior to Senate review and vote:

- Proposed changes in policies related to Academic Standards (e.g. grading system, calculation of GPA, pass/fail, course audit, course repeat and grade replacement, grounds for probation/dismissal, course transfer, course waiver, etc.)
- Proposed changes in policies related to graduation (e.g. changes in the requirements for the granting of degrees, etc.)
- Proposed changes in policies related to courses (e.g. drop/add, course substitutions, etc.)

#### Items reported to Senate:

- Minor changes in policies related to academic standards (e.g. changes in catalog wording) to clarify meaning.

Approved: by the Faculty Senate

May 18, 2016

- Student petitions/appeals regarding change of major and graduation requirements. The report will include a brief description and rationale for any waiver or substitution that is granted.
- List of students dismissed as well as statistics on the number of student appeals for reinstatement that are granted and that are denied.

Related Policies:

- Probation and Dismissal
- Grade Policies

\* The student will participate in discussions of AUA policies and procedures, but the student will not have access to any student records and be recused from any/all discussions of appeals submitted by individual students.