

**Faculty Senate Draft Minutes**  
**November 11, 2006**  
**4:30-6:00**  
**Room 23**

<u>Members Present</u>	<u>Members Absent</u>	<u>Others</u>
V. Bournazian	T. Khorozyan*	Mary Lackie
P. Sen	R. Dodge	
T. Samuelian	K. Muradyan	
L. Edilian		
R. Richer		
V. Ohanyan		
L. Galajyan		
A. Hambaryan		
V. Petrosyan		
E. Bunker		
S. Khachatryan		

**Ex-Officio members present**

L. Danielian

\* Indicates excused absence

**AGENDA**

1. Adopt Minutes
2. Adopt Agenda
3. Executive Committee Report
4. Curriculum Committee Report
5. Ethics & Grievance Committee Report
6. Ad Hoc Working Group Report: Policy on Admission, Probation, Dismissal
7. Policies:
  - a. Request to Board of Trustees on Faculty Evaluation Criteria
  - b. Academic Policy & Procedures
  - c. Graduation Policy

**MINUTES**

**1) Adopt Minutes,**

After review and correction, P.Sen made a motion to adopt, T. Samuelian seconded the motion. Adopted by consensus.

**2) Adopt agenda**

After minor amendments the proposed agenda was adopted by consensus

**3) Executive committee report**

**The Faculty Senate Chair thanked the members for their participation during the last year, allowing the senate to have its most successful year to date.**

**a. Review of PPM on Academic Policy**

- i. Motion was made to have the Registrar review and comment on the PPM on Academic Policy and Procedure and have it circulated for FS approval by electronic meeting. The motion was carried by consensus.

**b. Approval of minutes from current meeting**

- i. The Faculty Senate Chair proposed that the minutes from the present meeting be reviewed and approved electronically in the coming days rather than wait until the next meeting, at which time a new faculty membership might be installed. The motion was carried by consensus.

#### 4) Curriculum committee report

- a. CC Chair reported that the curriculum committee was in the final phases of its 3<sup>rd</sup> and final round of academic program audits: SBM and Law. These final audits should be completed in the coming week.
- b. CC reviewed 2 proposals submitted by the College of Engineering:
  - i. a proposal to waive the environmental science requirement; and
  - ii. a proposal to renumber and rework the thesis-related courses.  
The proposal to waive the environmental science (i) course was **not** approved, but the proposal to rework the thesis-related course (ii) was approved.
- c. The committee is continuing its work to revise the policy on new courses and course changes
- d. Finally, CC Chair reported that the College of Health Science provided a “courtesy briefing” to the Curriculum Committee to inform them of the CHS’s intention to create an MD/MPH Program in cooperation with Yerevan State Medical University. The Senate requested that this proposal be vetted through appropriate channels.

#### 5) Ethics and Grievance committee report

EGC Chair reported that the 3 most recent attempts to invite a meeting failed because of lack of quorum. Thus, the Course Grade Appeal Policy/Form/Procedure remains pending before the committee.

#### 6) Ad-Hoc Working Group Report: Admission, Probation, Dismissal

There was Senate consensus to allow the Working Group to take more time to work on the draft policy and to electronically circulate to the Faculty Senate for review and discussion.

#### 7) Policies

##### a. Proposal to Board of Trustees

- i. The Senate reviewed and approved proposal to rework and re-order the text of the policy on *Appointments, Retention, and Promotion* such that the order of the criteria more accurately reflect the realities of faculty activities at AUA. A motion was made and seconded to adopt this change. Vote to approve, 9 in favor, 1 abstained.

##### b. Graduation

- i. The Senate worked to modify and edit the section of the policy concerning the time of graduation. The basic proposal was to move graduation to a date on the academic calendar such that it occurred just after the term when most AUA students complete their degree requirements.
  - 1.
- ii. The Senate also edited the section of the policy concerning the release of “duplicate diplomas”... such as in cases when graduates need duplicate diplomas
- iii. The Senate also considered a proposal to restate graduation requirements such that Deans would have some latitude to interpret and grant waivers when extreme circumstances warranted. This proposal was generally not supported.

- iv. A motion was made to adopt proposed changes for changing the sub-policies on the date of graduation (i) and duplicate diplomas (ii). Motion was seconded. Vote to approve: 9 in favor; 1 against.

Meeting adjourned at 6:00

Respectfully Submitted: E. Bunker