

**Faculty Senate Meeting**  
**June 6, 2007**  
**4:30-6:00**  
**Room 22**

<u>Members Present</u>	<u>Members Absent</u>	<u>Others Present</u>
V. Bournazian	K. Hovanissian	T. Samuelian
D. Georgievski		
R. Agajeenian		
S. Knyazyan		
S. Khachatryan		
Y. Amirkhanyan		
A. Simonyan		
T. Khorozyan		
L. Galajyan		
A. Hambaryan		
S. Sivasubramaniam		
V. Petrosyan		
G. Mkhrtchyan		

**Ex-Officio Members Present**

L. Danielian

**AGENDA**

1. Quorum Call
2. Approval of Past Meeting Minutes
3. Approval of Agenda
4. Executive Committee Report
  - a. Report to Deans on June 11
  - b. Concluding Statement for Educational Effectiveness (vote)
  - c. Proposed Topics for General Faculty Assembly:
    1. FS Executive Committee Report to Faculty (FS Charter, FS Activities, Place on Program Faculty Meeting Agendas)
    2. Faculty Development
    3. Tuition Fee System
    4. Employment Dispute Process
    5. Recruitment Issues & Military Deferment
    6. AUA Library Services & Internet Course Management Systems
    7. Admissions Process
5. Ethics & Grievance Committee Report: Student Rights
6. Curriculum Committee:
  - a. Policy on Probation & Dismissal (vote)
  - b. Policy on Withdrawal (vote)
  - c. English Writing & Computing Skills Courses (report)

## MINUTES

1. **Quorum Call:** A quorum of eight was present
2. **Approval of Past Meeting Minutes:** FS members unanimously approved the minutes without amendment.
3. **Approval of Agenda:** Motion for approval of agenda presented by Yelena Amirkhanyan, seconded by Lusine Galajyan, and approved unanimously.
4. **Executive Committee Report:**
  - a. Report to Deans on June 11: Bournazian will report to the deans at the June 11<sup>th</sup> Deans' Retreat to discuss policies passed by the FS and policies being discussed as well as the FS's goals for the coming year.
  - b. Concluding Statement for Educational Effectiveness: See attached Memorandum re: Internal Review of the Academic Programs of AUA. Motion to approve was presented by Petrosyan, seconded by Georgievski. Vote: 10 yes, 0 no, and 1 abstain
  - c. Proposed Topics for General Faculty Assembly:
    1. FS Executive Committee Report: FS Chair will report to General Assembly regarding the FS Charter, the activities of the FS, and the need for FS members to report to their respective departments on activities of the FS in the departmental Faculty Meetings
    2. Faculty Development: Hambaryan will report to the General Assembly regarding this topic
    3. Tuition Fee System: This will be referred to the Registrar after July 9<sup>th</sup>
    4. Employment Dispute Process: The FS determined that this topic lies outside FS's scope of responsibilities
    5. Recruitment & Military Deferment: Bournazian will report
    6. AUA Library Services & Internet Course Management Systems: The Director of Library Services will report on this topic to the General Assembly
    7. Admissions Process: This topic was withdrawn after discussion
5. **Ethics & Grievance Committee Report: Student Rights:**

The EGC has been working on a draft and it was decided that this topic would be addressed by the Registrar for input after July 9<sup>th</sup>
6. **Curriculum Committee Report**
  - a. Policy on Probation and Dismissal: Motion to accept made by Agajeenian, seconded by Geogievski. Vote: yes, 11; no: 1
  - b. Policy on Withdrawal: Motion to accept made by Agajeenian, seconded by Petrosyan. Vote: yes: 12; no: 0
  - c. English Writing & Computer Skills Courses: These non-academic courses were presented to the Deans by the Provost and approved. The Provost reported to the FS with a description of the courses. The 5-week required English course would be for 5 hours/week and carry an assessed fee of approximately \$70.00 and must be taken in the 6-7 week period before students commence their degree courses. All matriculated AUA students of whatever background would be required to take this course. Those who, in the judgment of the DEP, are not sufficiently prepared for the English writing requirements of the various academic

programs at AUA will be required to take an additional 10-week writing course, which will be for 2 hours/week and must be taken during the student's first quarter in the degree program. Tuition costs will be a part of regular 12-18 unit tuition costs. Both these courses will be pass/fail non-credit and therefore will not be factored into the student's GPA. The Computing Skills course will vary as to fee and duration and will be determined by each departmental program. There will be a competency exam given by the CIS to determine if a student can be exempted from the department's computer skills requirements. The computer skills course can be taken at any point as determined by that department.

Motion to adjourn made by Amirkhanyan and seconded by Hambaryan.  
Meeting adjourned at 6 p.m.

Respectfully submitted by R. Agajeenian