**Faculty Senate Meeting**

**12pm-1:35pm**

**June 4th, 2015**

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| **Members**  | **Members Absent**  | **Guests**  |
| Melissa Brown | Rai Farrelly\* | Catherine Buon |
| Varham Ghushchyan | Karen Aghababyan | Sharistan Melkonyan |
| Aram Hajian | Sos Bagramyan\* |  |
| Tsovinar Harutyunyan | Arpie Balian  |  |
| Vardan Baghdasaryan  | Mane Beglaryan\* |  |
| Varduhi Petrosyan | Hayk Nersisyan |  |
| Mikayel Tovmasyan | Sargis Zeytunyan |  |
| Alen Amirkhanian |  |  |
| Vahram Ter-Matevosyan |  |  |
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\*Indicates excused absence

**Faculty Senate Agenda June 4, 2015**

1.      Quorum call

2.      Approval of May 7, 2015 FS Minutes.

3.      Approval of Agenda

4.      Committee Reports

a.      Executive Committee

         i.      Follow-up on General Faculty Assembly

b.      Curriculum Committee

        i.      ENVS 230

       ii.      MPH ENVS requirement

c.       Ethics and Grievance Committee

d.      Committee on Extension Programs

e.      Student Learning Committee

f.        Ad Hoc Committee on Advising

5.      Policy on Program and Major Change

6.      Code of Conduct

7.      Other Business

**Faculty Senate Minutes June 4th, 2015**

1.      Quorum call – 12:05

2.      Approval of May 7, 2015 FS Minutes. The minutes were approved with 3 minor changes: transferring Vardan Baghdasaryan’s name from ‘Members Absent’ category to ‘Members’ category, under 3. - b) - a. change ’Rm 208’ to ‘Rm 308E’ and change ‘4p’ to ‘4pm.’

3.      Approval of Agenda - Approved by Consensus

4.      Committee Reports

a.      Executive Committee

      i.      Follow-up on General Faculty Assembly: The university top administration couldn’t come to the FS meeting due to late notice; however, they can come to meet the faculty on Tuesday or Wednesday. FS decided to organize a meeting for all faculty (not just FS) who want to be present. Melissa will set a time with administration and notify the faculty

b.      Curriculum Committee

   i.      ENVS 230 – approved by consensus

                           ii.      MPH ENVS requirement – approved by consensus with a need to clarify the sentence under “(1) Proposed Change”

 iii. Clarified the procedure and mandate of FS for course proposals received by Curriculum Committee which is regulated by “Course proposal and modification process” policy. IRO, Curriculum Committee and Catherine work on streamlining this procedure and will get back to us with the results. Alen Amirkhanian suggested to streamline it also making it online. He is willing to take part in it.

c.       Ethics and Grievance Committee – nothing to report

d.      Committee on Extension Programs – nothing to report. Waiting for the AUA Extension report (self-study).

e.      Student Learning Committee – nothing to report

f.        Ad Hoc Committee on Advising – nothing to report. Meeting next week.

5.      Policy on Program and Major Change: Some faculty members were uncomfortable with the asymmetry in charging tuition fees - According to the policy, if a student changes her/his program with higher tuition fee, (s)he has to pay the difference; however, if the tuition fee of the new program is lower, the difference is not refunded.

6.      Code of Conduct

- FS members gave initial feedback to the draft of policy:

1. There is a philosophical problem: the spirit and overall tone of the document sounds very restrictive, especially in 4. – A.
2. FS members agree with 4. – A in principle but there are redundancies.
3. Under F. a correction was made – to add “property of student, …”

- FS decided to take it to their respective programs to solicit more feedback (deadline: next Friday, June 12) and they themselves will send feedback on the details. Then there will be a new draft which will be finalized in mid-July.

7.      Other Business – nothing

Meeting adjourned 1:35pm

Minutes submitted respectfully by Mikayel Tovmasyan (substituting Raichle Farrelly, FS Secretary).