**Faculty Senate Meeting**

**12p-1:30p**

**May 7th, 2015**

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| **Members** | **Members Absent** | **Guests** |
| Sos Bagramyan | Vardan Baghdasaryan | Catherine Buon |
| Arpie Balian | Karen Aghababyan | Irshat Madyarov |
| Mane Beglaryan | Alen Amirkhanian | Sharistan Melkonyan |
| Melissa Brown | Vahram Ter-Matevosyan | Tom Samuelian |
| Rai Farrelly |  |  |
| Varham Ghushchyan |  |  |
| Aram Hajian |  |  |
| Tsovinar Harutyunyan |  |  |
| Hayk Nersisyan |  |  |
| Varduhi Petrosyan |  |  |
| Mikayel Tovmasyan |  |  |
| Sargis Zeytunyan |  |  |
|  |  |  |
|  |  |  |

\*Indicates excused absence

**Faculty Senate Agenda May 7, 2015**

1. Quorum call
2. Approval of April 9, 2015 FS Minutes
3. Approval of Agenda
4. Committee Reports
   1. Executive Committee
5. General Assembly \*- set date (exam week? + agenda)
   1. Curriculum Committee
      1. PSIA- 3 courses
      2. MBA-2 courses
      3. MSE- 1 course
   2. Ethics and Grievance Committee
   3. Committee on Extension Programs
   4. Student Learning Committee
   5. Ad Hoc Committee on Advising
6. Add Drop & Course Withdrawal Policy
7. Library Rules of Behavior (for faculty feedback)
8. Other Business

**Faculty Senate Minutes May 7th, 2015**

1.      Quorum call - 12:05

2.      Approval of Agenda - Approved by Consensus

3.      Committee Reports

1. Ad Hoc Committee on Advising
   1. Update: AUA is bringing a counselor to campus.
   2. Undergraduate Advising:
      1. All students should be assigned a faculty advisor. Each faculty may have up to 40 students to advise (based on numbers at AUA).
      2. Who advises: TBD (“Core” faculty, adjuncts, everyone?)
      3. Compensation to faculty: TCPs or part of work? TBD
      4. Recommendation: Ad Hoc committee to discuss these two points (ii and iii above), all FS members and others encouraged to attend.
      5. All programs are recommended to have a non-faculty advisor available to students.
2. Executive Committee
   1. General Assembly: May 25th, 2-4p Rm 208 (to be confirmed)
      1. Encourage everyone to attend.
   2. General Assembly - Possible topics
      1. Work of Faculty Senate
         1. Admission
         2. Awards (Teaching, Research)
         3. Promotion Policy
         4. Advising
      2. Community of Scholars
         1. Defining Scholarship
      3. Faculty Benefits
         1. Contracts
         2. Promotion Policy
      4. University Wide Issues
         1. Accreditation Update
         2. Academic Integrity
         3. Strategic Planning
      5. Faculty Senate - Other Work
3. Curriculum Committee
   1. The following were approved by consensus:
      1. PSIA -3 Courses
      2. MBA - 2 Courses
      3. MSE - 1 Course
   2. Students voiced concerns to Provost about grading across multi-section courses; i.e., they thought there was inconsistency in grading across sections.
4. Ethics and Grievances Committee
   1. Business Cheating Situation: Panel formed for decision making/hearing
   2. Conflicting information in policies for appealing ‘academic dismissal’ (Office of Registrar) and ‘disciplinary measures’ (Code of Ethics, Ethics and Grievances Regulations).
   3. Students received misinformation about the appeals process; their appeals should not be rejected on procedural grounds because they didn’t receive accurate information about the process.
5. Committee on Extension Programs
   1. Updated charge shared and discussed.
   2. Suggestion: Table discussion for a future discussion with additional FS representatives, director of Extension, administration, etc.
   3. Suggestion: Wait for results of self-study before scheduling that meeting.
6. Promotion Policy
   1. Feedback from FS:
      1. Extent of changes was not expected
      2. It is urgent as some are waiting for promotion
      3. May 15th deadline is unrealistic given extent of feedback
      4. Concerns raised in terms of content and process
      5. We don’t want this to hold up pending promotions, which should proceed according to existing policy and procedures.
7. Library Rules of Behavior (for faculty feedback)
   1. Consensus it looks ok
8. Add/drop/withdraw
   1. Reviewed and consensus is fine
   2. A concern was raised about what happens with F and withdrawals with F late in the course.

Faculty discussed when to organize the next FS meeting.

Meeting adjourned 1:30pm

Minutes submitted respectfully by Raichle Farrelly, FS Secretary.