**Faculty Senate Meeting**

**12p-1p**

**February 5th, 2015**

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| **Members** | **Members Absent** | **Guests** |
| Vardan Baghdasaryan | Karen Aghababyan | Rozita Aghamalyan |
| Sos Bagramyan | Alen Amirkhanian\* | Eduard Avetisyan |
| Arpie Balian | Stepan Khzrtian | Gabriel Balayan |
| Mane Beglaryan |  | Catherine Buon |
| Melissa Brown |  | Guillaume De Chazournes |
| Rai Farrelly |  | Irshat Madyarov |
| Varham Ghushchyan |  | Garine Palandjian |
| Tsovinar Harutyunyan |  | Tom Samuelian |
| Aram Hajian |  |  |
| Hayk Nersisyan |  |  |
| Varduhi Petrosyan |  |  |
| Mikayel Tovmasyan |  |  |
| Sargis Zeytunyan |  |  |
|  |  |  |

\*indicates excused absence

**Faculty Senate Agenda February 5, 2015**

1. Quorum call
   1. A Quorum present at 2:40
2. Approval of December 1, 2014 FS Minutes
   1. Approved by Consensus
3. Approval of Agenda
   1. Approved by Consensus
4. Welcome new members
   1. MPH - Tsovinar
   2. Need new member from LLM
   3. Need at large member
   4. Need a Parliamentarian
   5. Mane nominated as Vice Chair; accepted
5. Committee Reports
   1. Executive Committee
      1. Report on meeting with Ugrad Student Council about cheating issue
      2. Eduard (Ugrad student council member) announced open meeting/workshop will be held in coming weeks; open to faculty and students
   2. Curriculum Committee
      1. LLM, Gen Ed, Summer Program course proposals forthcoming
      2. Student dismissal notices need to be submitted on time or they will not stand; CC evotes on probation extension requests.
      3. Action Item: revisit policy on dismissals and probations (extensions, deadlines, etc.)
   3. Ethics and Grievance Committee
      1. No updates
      2. Action Item: Need to appoint a new chair
   4. Committee on Extension Programs
      1. Update: reviewed history of charge; decrease supervisory power, increase advisory power; do annual reviews of courses
      2. Action: comment on draft of charge electronically
   5. Student Learning Committee
      1. No updates; Brown Bag event to be planned
   6. Ad Hoc Committee on Faculty Involvement in Admissions
      1. Upcoming meeting will address charges of admissions committees
      2. Admission committees approved by consensus as standing committees of faculty senate
      3. TBD: Will ugrad and grad merge?
   7. Ad Hoc Committee on Advising
      1. Met; drafting ideas now including faculty-student ratio, workload,
      2. Next: meet with admin, compile guidelines to review in faculty senate
      3. Points from faculty to consider: budget, TCPs, workload, who (FT/PT, graduate instructors advise ugrads?), how, what, training of advisors
   8. Ad Hoc Committee on Recognition of Excellence
      1. Compiled resources for benchmarking; draft will be sent soon for FS input
   9. Working Group to Review Draft Policy on Promotion
      1. Deans were contacted for nominations; no responses
      2. Tom and Aram will represent CHSS, CES
      3. Action: meet soon; contact Don for a Business nomination
6. General Assembly
   1. Action: set agenda at next FS meeting; schedule for week after Spring Break
7. Other Business
   1. Course evaluation for Internship, Practicum, Capstone (and other courses that do not meet face to face)
      1. Action: Rai, Irshat, Tsovinar spearhead a working group; talk to administration; get someone from PSI
   2. Course Evaluations:
      1. Confidentiality: Who should be cc’d on those emails? Currently Admin Asst.
      2. Turnaround time on course evaluations for improvement based on feedback
      3. Format - paper, online, one form only?
      4. Action: At next Faculty Senate Meeting: 🡪 explore course evaluations
   3. Ugrad student council members on committees

Meeting adjourned 1:10pm.

Minutes submitted respectfully by Raichle Farrelly, FS Secretary.